

JOB'S DAUGHTERS INTERNATIONAL JURISDICTIONAL GUARDIAN COUNCIL, QUEENSLAND MINUTES OF THE ANNUAL MEETING

Date: Saturday 23 August 2025

Time: 1.00 pm

Venue: Wavell Heights Girl Guide Hut

OPENING

The meeting was opened by the Jurisdictional Guardian, Samantha Anstee.

The National Flag was presented and anthem sung.

The Vice Jurisdictional Guardian Sarah Larder, opened the Bible and offered the Opening Prayer.

WELCOME, ROLL CALL AND APOLOGIES

The Jurisdictional Guardian welcomed members, voting delegates, Daughters and visitors to the Annual Meeting.

Jurisdictional Guardian Council Roll Call

Jurisdictional Guardian: Samantha Anstee PHQ

Associate Jurisdictional Guardian: Ross Kirk

Vice Jurisdictional Guardian: Sarah Larder PHQ

Vice Associate Jurisdictional Guardian: Ian Milne

Jurisdictional Secretary: Jane-Elizabeth Harris PHQ

Jurisdictional Treasurer: Kym Drummond – *Apology*

Apologies

Apologies were received from: Belinda Brough, Aaron Schafferius, Beth Kirk, David Kirk, Melanie Strachan, Ben Lynis-Huffenreuter, Kym Drummond.

It was moved by the JSec and seconded by VAJG to accept the apologies. Motion Carried.

Voting Delegates Present

The following voting delegates were present: Sandra Dorr, Heather Jennings, Jocelyn Biles, Natalie Halpin, Taryn Bell, Michelle Rowlings, Ruth Gilfoyle, Damia Gilfoyle, Fran Burns and Barbara Harris.

Olivia Halpin, Steven Bell and Lucinda Bell were also present.

The credentials of voting delegates and proxy appointments were verified in accordance with the Rules and Regulations.

Partial Credentials Report

The Partial Credentials Report confirmed 15 voting delegates present. A quorum was confirmed and the meeting was duly constituted to transact business.

MINUTES

It was moved by the JSec and seconded by VJG that the minutes of the 2024 AGM were approved as distributed. Motion Carried.

REPORTS OF COMMITTEES AND OFFICERS

Miss Queensland Job's Daughter

Lucinda Bell PHQ, Miss Queensland Job's Daughter 2024–25 and Miss International Job's Daughter 2025–26, presented her annual report.

Lucinda reflected on her involvement across the three Queensland Bethels, jurisdictional activities and engagement with the wider Masonic community. She highlighted the importance of participation, connection and youth leadership.

Her report identified opportunities to improve communication, increase Daughter participation in jurisdictional decision-making, and provide greater opportunities for older and Majority Members to support social media and engagement.

Lucinda reported that more than \$4,500 had been raised to support the Miss Queensland Job's Daughter Travel Fund and her attendance at Supreme Session.

The meeting congratulated Lucinda on her selection as Miss International Job's Daughter 2025–26.

It was reported that the JGC Exec had moved a motion to donate the remaining funds raised by Lucinda for her Miss Qld travels to her Miss International Travel Fund.

Jurisdictional Guardian

The Jurisdictional Guardian, Samantha Anstee, presented her report for the 2024–25 term.

Samantha reflected on a year focused on connection, participation and engagement across the jurisdiction.

Jurisdictional activities included the Halloween Spooktacular, Bowling Competition, Supreme Visit, Survivor Camp and Volleyball Competition, with all planned events achieving more than 50% member attendance. She also highlighted the support provided to Bethel charity projects, membership ceremonies and majority celebrations, together with representation of Job's Daughters at Masonic events.

Samantha acknowledged the contribution of the JGC Executive, Jurisdictional youth leaders, committees and volunteers throughout the year. She noted that four members had recently turned 20, with most completing CAV training and intending to remain involved on Bethel Guardian Councils.

Looking ahead, Samantha identified membership growth, retention of older Daughters and increased adult and parent involvement as important priorities for the future sustainability of Job's Daughters Queensland. She thanked all members and adults who contributed to the success of the term.

Associate Jurisdictional Guardian

The Associate Jurisdictional Guardian presented his report for the 2024–25 term.

He highlighted the importance of promotion and identity, noting that members' public presence, presentation and communication all contribute to how Job's Daughters is recognised in the community, alongside the need for consistent social media visibility. He also noted that the move to a pay-per-participant model for jurisdictional activities had reduced the fundraising burden on the Vice roles, simplified budgeting and provided Bethels with greater flexibility in how activity costs are met.

The report also reflected on the longer-term role of men in Job's Daughters, emphasising that male adults should continue to support the organisation while ensuring strong female leadership remains visible and central.

Promotion, Membership and Retention Report

During the year, the Committee:

- Met at the commencement of the term to establish goals and again during the visit of the Supreme leadership.
- Included promotion as a standing item at Executive meetings, reviewing monthly reports, upcoming opportunities and support required by Bethels.
- Developed and provided promotional resources and "Talking Tips" to assist Bethels and members to confidently explain Job's Daughters and promote the organisation using consistent messaging.
- Continued to develop Job's Daughters Queensland merchandise and branded promotional materials for use by members and at events.
- Ran the #ProudToBelong campaign, encouraging members to wear merchandise, share posts and attend events, supported by monthly prize draws.
- Introduced a QR code registration system at events so interested families could request further information and join a mailing list for follow-up.
- Undertook a six-month school newsletter advertising campaign, jointly supported by the JGC, Bethel 2 and Bethel 23, with advertising appearing in the Petrie State School, Wavell Heights State School and Craigslea State High School newsletters. The campaign reached more than 32,000 families each month and resulted in increased traffic to the Queensland website.
- Promoted Job's Daughters through community activities including Bunnings community nights, Sandgate Jingle All the Bay, Bracken Ridge Backyard Bonanza and Brisbane Open House.

- Supported opportunities for members to invite friends and families to activities including the Halloween Party, Jobie-to-Bee Annual Meeting and Bethel Birthday Parties.
- Maintained connections with the Masonic family through attendance at festive boards, installations, ANZAC Day services and Quarterly Communications. Lucinda represented Job's Daughters at Masonic events and spoke at the UGLQ Ladies Dinner, and Christmas cards were sent from the leadership team to every Lodge in Queensland.
- Encouraged the jurisdictional youth leaders to take an active role in promotion, with Lucinda supporting Masonic connections, Bella reconnecting with recent Majority Members, Arianna supporting the Jobie-to-Bee program and Stella participating in community charity activities.

The report also noted feedback from Daughters that friends should feel welcome to attend Job's Daughters activities without an expectation that they immediately become members. This approach had been incorporated into promotional messaging and event planning.

Future work will include continuing to provide Bethels with promotional resources and event support, expanding community advertising, maintaining consistent branding, developing merchandise and continuing the use of QR codes and mailing lists.

Consideration was also given to the Vice Jurisdictional Guardian chairing the Promotion, Membership and Retention Committee in future, reflecting the increasing importance of promotion and community engagement within that role.

The reports of the officers and committees presented to the Annual Meeting be received. Motion Carried.

Reports Provided to the Annual Meeting

The following written reports were compiled into the 2024–25 Annual Meeting Report Booklet and distributed to those in attendance:

- ✓ Miss Charity
- ✓ Junior Miss
- ✓ Jobie-to-Bee
- ✓ Fraternal Relations
- ✓ Youth Protection Policy
- ✓ Inter-Bethel Activities
- ✓ Ritual Competition
- ✓ Debutante and Charity Ball
- ✓ Educational Bursary
- ✓ 2024 Queensland Pageant
- ✓ Supreme Session Competitions
- ✓ Webmaster
- ✓ Social Media
- ✓ Vice Jurisdictional Guardian
- ✓ Jurisdictional Secretary

The reports were taken as read and received by the meeting. Copies were retained with the official Annual Meeting records.

SPECIAL ORDERS

Correspondence

The Jurisdictional Secretary, reported the correspondence received in relation to the Annual Meeting.

Correspondence received included:

- a signed proxy appointment from Bethel 24 Moreton Bay;
- a proxy voting authorisation from Bethel 23 Northern Brisbane; and
- correspondence from Kym Drummond advising of her apology for the Annual Meeting and her intention to stand for election as Jurisdictional Treasurer.

Partial Credentials Report

The Jurisdictional Secretary presented the Partial Credentials Report.
The report confirmed 15 voting delegates present.

Financial and Audit Report

In the absence of the Jurisdictional Treasurer, Kym Drummond, the Financial and Audit Report was presented by the Jurisdictional Secretary.
That the Financial Statements and Audit Report for the year were received and adopted.

Parliamentarian's Report

The Parliamentarian, Ian Milne, presented the Parliamentarian's Report.
The report was received.

Youth Protection Policy and Insurance

On behalf of the Youth Protection Policy Committee, Jane-Elizabeth Harris presented the updated policy documents and outlined the reasons for the changes.

The updates were made to reflect:

- the 2025 Queensland Child Safe Standards and updated Blue Card requirements;
- the 11 Child Safe Standards/framework expectations applying to youth organisations;
- strengthened mandatory reporting and escalation pathways;
- insurance and governance requirements, including clearer reporting to insurers;
- removal of duplication across existing documents; and
- the introduction of risk registers and compliance checks.

Jane-Elizabeth noted that the revised documents build on the strong foundation of the previous policies while ensuring Job's Daughters Queensland remains current, compliant, well governed and appropriately covered by insurance.

The updated policy documents were presented for adoption. Voting Body approved changes and endorse submitting to insurance company.

AMENDMENTS

Amendment 1 Jurisdictional Bethel

Jane-Elizabeth Harris presented the proposed amendment on behalf of the JGC Executive to establish a Jurisdictional Bethel in Queensland.

The amendment followed advice from Supreme that the current position of Jurisdictional Queen is not a recognised role under Supreme Law. The proposed Jurisdictional Bethel structure would align Queensland with JDI governing documents and provide a recognised jurisdictional leadership role of Jurisdictional Bethel Honoured Queen.

Discussion included the value of providing Daughters with additional leadership opportunities outside the Miss Queensland program.

The amendment was put to the voting delegates and motion carried.

Amendment 2 Charity Coordinator

Jane-Elizabeth Harris presented an immediate amendment on behalf of the JGC Executive following changes made at Supreme Session to the role previously known as Miss Charity.

The amendment was required to align the Queensland role with the updated Rules and Regulations of Job's Daughters International. The changes included renaming the position Job's Daughters Queensland Charity Coordinator and updating the role to ensure it could continue under the revised Supreme requirements.

The amendment was duly moved and seconded and opened for discussion.

The amendment was put to the voting delegates and carried.

ELECTION OF OFFICERS

Revised Report of Credentials

The Revised Report of Credentials was presented prior to the election of officers with 15 voting members.

Appointment of Scrutineers

The following members were appointed as Scrutineers – Sandra Dorr and Fran Burns.

Election of Officers

The election of officers for the 2025–26 term was conducted by ballot in accordance with the governing rules. The following certified adult volunteers received the required majority and were declared duly elected:

Jurisdictional Guardian: Sarah Larder

Associate Jurisdictional Guardian: Ian Milne

Vice Jurisdictional Guardian: Natalie Halpin

Vice Associate Jurisdictional Guardian: Ross Kirk

Jurisdictional Secretary: Jane-Elizabeth Harris

Jurisdictional Treasurer: Kym Drummond

Destruction of Ballot Papers

It was moved that the ballot papers used for the election of officers be destroyed. Motion Carried

Budget 2025-2026

The meeting considered the proposed income, expenditure and financial commitments for the period.

It was moved by Ross Kirk and seconded by Natalie Halpin that the Budget be approved. Motion Carried

Fees and Charges

It was moved by Ian Milne and seconded by Sarah Larder that the proposed schedule of Fees and Charges of

2026 JGC Sessions

The Associate Jurisdictional Guardian, Ross Kirk, moved that the 2026 Jurisdictional Guardian Council Sessions be held in Brisbane.

Closing

The Jurisdictional Guardian thanked the members of the Jurisdictional Guardian Council, voting delegates, Daughters and visitors for their attendance and participation in the Annual Meeting.

She acknowledged the contribution of the outgoing officers, committees, youth leaders and volunteers during the 2024–25 term and wished the incoming team well for the forthcoming year.

The Vice Jurisdictional Guardian offered the Closing Prayer and closed the Bible.

The Jurisdictional Guardian declared the Annual Meeting closed at 3pm

Records retained with these minutes

- Attendance and Credentials Reports
- Proxy appointment documentation
- Correspondence presented to the Annual Meeting
- Annual reports of officers and committees
- Financial Statements and Audit Report
- Jurisdictional Bethel amendment and supporting documentation
- Charity Coordinator amendment and supporting documentation
- Approved Budget

Jane-Elizabeth Harris
Jurisdictional Secretary

Samantha Anstee
Jurisdictional Guardian